

Education in categorization and identification of temporary rivers to fight climate change

> **PLATFORM USER GUIDE** Manual for online training course



























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1. Introducction

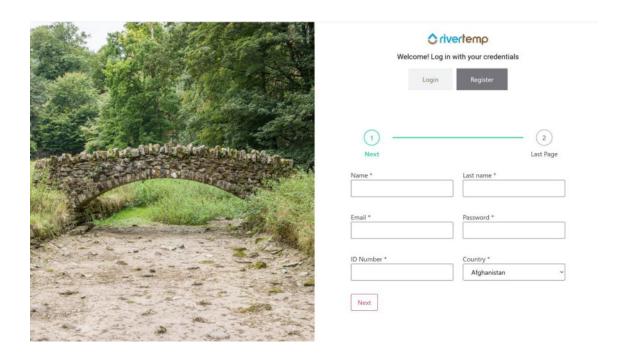
Your learning guide: learn about the platform's tools and resources.

Welcome to your virtual learning environment. In this guide, you will find everything you need to feel comfortable using the platform, learn about its key features, and take advantage of all the resources available to you.

2. Access to the platform

First steps:

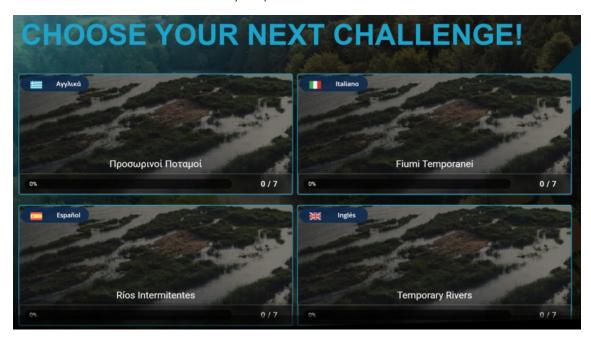
- 1. 1. You will receive an email with a link to the registration form where you can create your username and password.
- 2. Access the platform via this link: https://rivertemp.espacioelearning.com/
- 3. Senter your credentials: username or email address and password
- 4. Click on "Register".



3. Main page

When you log in to the platform, you will see the home screen with:

- Your most recent courses.
- A search engine to filter courses by status: active or completed.
- The available courses for your profile.



On the home page, you will find the languages in which the course is available. You can choose the language in which you prefer to take the course. It is important to note that you must complete all modules and tests in the same language in order to complete the course and receive the certificate of completion.

If you complete each module in different languages, you will not receive the certificate.

Navigation menu:

At the top of the platform you will find the main menu, from which you can easily access the following sections:

- Home: welcome page with an overview of your training activity.
- **My academy**: view your active, in-progress, or completed courses. From here you can track your progress, access activities, and review statistics for each course.
- My profile:

Manage your personal information and access key features:

- **Profile details**: update your first name, last name, email address, and password.
- **Technical support**: create and track tickets to report any issues or request help.
- My groups: check the training groups you belong to within the platform.
- **Help**: find support resources and frequently asked questions. From this section, you can access guides, video tutorials, and other supporting materials.

4. Navigating a course

When you click on one of your courses, you will access its specific area. This section consists of several key elements:

Progress bar:

Located at the top of the course. It visually shows your total progress within the content.

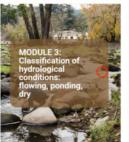


Description:

Just below the progress bar. Here you will find an explanation of the contents, learning objectives, and other relevant information.

Course Content

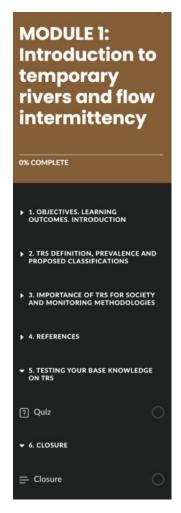






Content:

On the left side, you have access to lessons, quizzes, and other materials organized into blocks. Everything you need to progress through the course is centralized here. This clickable menu allows you to move freely between the different sections. Even the module is thought to be done following the order of the sections and you must complete all the content, it is also possible to move freely among sections if you want to review past content.

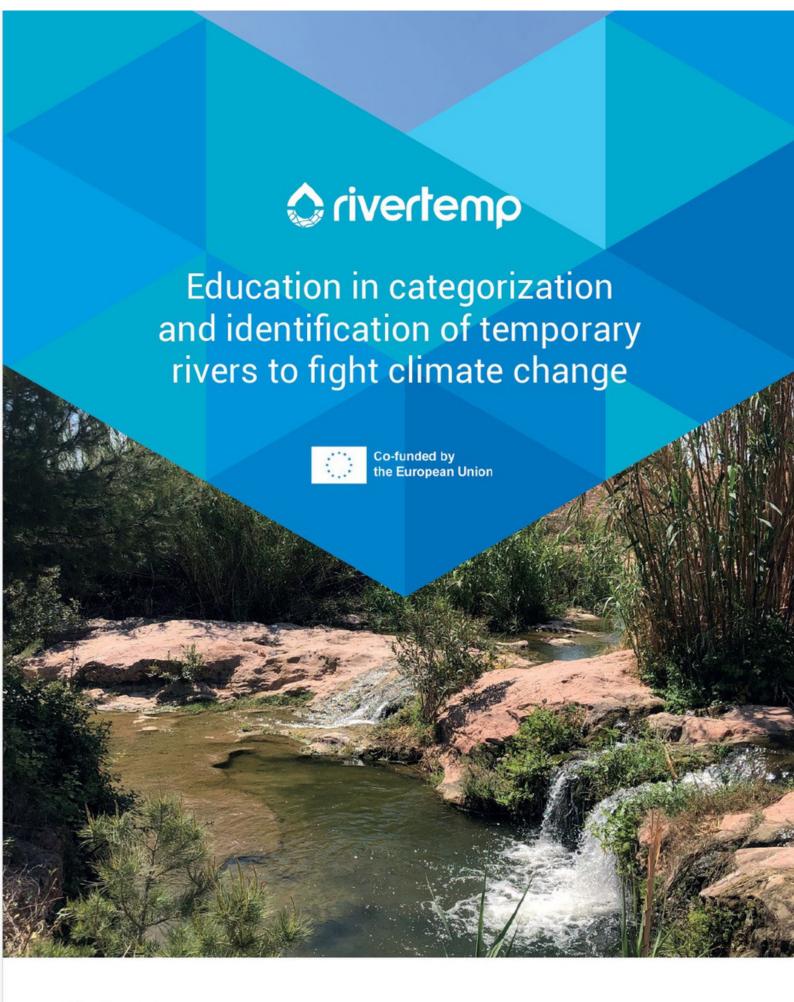


5. Technical support

In case of needing technical support you can get in touch with the platform administrator by phone or email:

(+34) 900 812 345

soporte@espacioelearning.com



Partners:











